

PROMENADE AT CASTLE ROCK METROPOLITAN DISTRICT NOS. 1-3  
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**NOTICE OF JOINT REGULAR MEETING AND AGENDA**

**DATE:** Monday, November 6, 2023

**TIME:** 2:30 p.m.

**LOCATION:** via Zoom

You can attend the meetings in any of the following ways:

1. To attend via Zoom, use the link below:

<https://us06web.zoom.us/j/86738769760?pwd=aGpmQXRtYshM4b0o7YPbql3e1wo6w.1>

**ACCESS:**

2. To attend via telephone, 720-707-2699 and enter the following additional information:

Meeting ID: 867 3876 9760

Passcode: 711676

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Tim O'Connor	Chairman/President	May, 2025
Scott Hall	Assistant Secretary	May, 2027
Kelly Goodnough	Secretary/Treasurer	May, 2025
Dustin Anderson	Assistant Secretary	May, 2025
Vacant	Director	May, 2027

**I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.

D. Public comment.

Members of the public may express their views to the Board on matters that affect the Districts that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

E. Review and consider adoption of the Joint Resolution Regarding 2024 Annual Administrative Matters (enclosure).

1. Confirm 2024 meeting dates and time: July 1<sup>st</sup> and November 4<sup>th</sup> at 2:30 p.m.

2. Confirm 2024 annual meeting date and time: July 1<sup>st</sup> at 2:00 p.m.

F. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2024 (District Transparency Notices).

G. Discuss and consider approval of 2024 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosure).

## **II. CONSENT AGENDA**

A. Review and consider approval of Minutes from the July 13, 2023 and July 24, 2023 Joint Special Meetings (enclosures).

B. Consider Adoption of Joint Resolution Designating Meeting Notice Posting Location (enclosure).

C. Review and consider approval of CliftonLarsonAllen LLP MSA and statements of work for 2024 (enclosures).

D. Approval of Claims Listing (enclosure).

## **III. CAPITAL IMPROVEMENTS MATTERS**

A. Review and consider approval of Independent Contract Agreements for 2023-2024 landscape maintenance with Schultz Industries, Inc (District No. 2) (enclosure).

B. Update on Status of District Construction.

C. Other capital improvement matters.

#### **IV. FINANCIAL MATTERS**

- A. Review and accept September 30, 2023 Financial Statements, Cash Position Reports and Property Tax Schedules (District Nos. 1, 2 and 3) (enclosures).
- B. Conduct public hearings to consider amendment of the 2023 Budgets. If necessary, consider adoption of Resolutions to Amend the 2023 Budgets (enclosures).
- C. Discuss Requirements of SB23-303 Relating to Limitations on Property Tax Revenue.
- D. Conduct public hearings on the proposed 2024 Budgets and consider adoption of Resolutions to Adopt the 2024 Budgets and Appropriate Sums of Money (enclosures).
- E. Discuss Execution of the DLG-70 Certifications of Tax Levies.
- F. Discuss Investment Direction.
- G. Review and consider approval of the engagement letter with Dazzio & Associates, PC to prepare the 2023 Audit (District No. 2) (enclosures).
- H. Consider Adoption of Joint Resolution Regarding Approval of Eligible Costs and Authorization for Requisition Nos. 2023 – 34-41 (enclosure).
- I. Other Financial Matters

#### **V. LEGAL MATTERS**

- A. Discuss 2023 Legislative Memorandum (enclosure).
- B. Discuss District Website Compliance with WCAG 2.1 AA Requirements for ADA Compliance.
- C. Discuss and Consider approval of Engagement Letter for Litigation Counsel Services Regarding Catamount Constructors, Inc. between the Districts and Waas Campbell Rivera Johnson & Velasquez LLP (enclosure).
- D. Executive Session Pursuant to Section 24-6-402(4)(b), C.R.S., for the purpose of receiving legal advice regarding litigation currently pending under Case No. 2023CV30567 in Douglas County District Court.
- E. Other Legal Matters.

#### **VI. OTHER BUSINESS**

#### **VII. ADJOURNMENT**

**There are no more regular meetings scheduled for 2023.**