

PROMENADE AT CASTLE ROCK METROPOLITAN DISTRICT NOS. 1-3
8390 E. CRESCENT PKWY., STE. 300
GREENWOOD VILLAGE, CO 80111
Phone: 303-779-5710 Fax: 303-779-0348
www.promenademetro.com

NOTICE OF JOINT REGULAR MEETING AND AGENDA

DATE: Monday, November 7, 2022

TIME: 2:15 p.m.

LOCATION: via Zoom

You can attend the meetings in any of the following ways:

1. To attend via Zoom, use the link below:

<https://us06web.zoom.us/j/88586191682?pwd=QnF3SDlvYllzc3BWNDNRVXpJeWdudz09>

ACCESS:

2. To attend via telephone, 720-707-2699 and enter the following additional information:

Meeting ID: 885 8619 1682

Passcode: 523854

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Tim O'Connor	Chairman/President	May, 2025
Scott Hall	Assistant Secretary	May, 2023
Kelly Goodnough	Secretary/Treasurer	May, 2025
Dustin Anderson	Assistant Secretary	May, 2025
Vacant	Director	May, 2023

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.

D. Public comment.

Members of the public may express their views to the Board on matters that affect the Districts that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

E. Review and consider adoption of the Joint Resolution Regarding 2023 Annual Administrative Matters (enclosed).

1. Confirm 2023 meeting dates and time: July 3rd and November 6th at 2:30 p.m.

F. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notices).

G. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosed).

II. CONSENT AGENDA

A. Review and consider approval of Minutes from the September 20, 2022 special meeting (enclosed).

B. Consider Adoption of Joint Resolution Designating Meeting Notice Posting Location (enclosed).

C. Review and consider approval of CliftonLarsonAllen LLP statements of work for 2023 (enclosed).

D. Approval of Claims Listing (enclosed).

III. CAPITAL IMPROVEMENTS MATTERS

A. Review and consider approval of Independent Contract Agreements for 2022-2023 landscape maintenance with Schultz Industries, Inc (District No. 2):

a. District No. 2 (enclosed).

b. Blue Fescue, LLC (enclosed).

c. Blue Fescue, LLC – Block 2 Yellow Land (enclosed).

d. Autumn Joy Sedum (enclosed).

B. Consider Ratification of Notice of Award and Contractor Agreement with OTB Supply Inc. for Retaining Walls – 01 (District No. 2) (to be distributed).

- C. Other capital improvement matters.

IV. FINANCIAL MATTERS

- A. Review and accept September 30, 2022 Financial Statements, Cash Position Reports and Property Tax Schedules (District Nos. 1 and 2) (enclosed).
- B. Conduct public hearings to consider amendment of the 2022 Budgets. If necessary, consider adoption of Resolutions to Amend the 2022 Budgets.
- C. Conduct public hearings on the proposed 2023 Budgets and consider adoption of Resolutions to Adopt the 2023 Budgets and Appropriate Sums of Money (enclosed).
- D. Appointment of Board member to sign the DLG-70 Certifications of Tax Levies.
- E. Consider Adoption of Joint Resolution Regarding Approval of Eligible Costs and Authorization for Requisition Nos. 2022-13 (enclosed).
- F. Review and consider approval of the engagement letter with Dazzio & Associates, PC to prepare the 2022 Audit (District No. 2) (enclosed).

V. LEGAL MATTERS

- A. Consider adoption of Resolutions Calling Regular Elections for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of mail ballot elections (enclosed). Self-Nomination and Acceptance Forms are due by February 25, 2023. Discuss need for ballot issues and/or questions.
- B. Ratification of Right of Entry Agreement (State Parcel Number 2351-271-07-003 Tract A Promenade as Castle Rock 1 4.500 AM/L) (District No. 2) (enclosed).
- C. Ratification of Right of Entry Agreement (State Parcel Number 2351-224-00-067 Pt. of the south 114.0' of SE1/4 22-7-67 3.281 AM/L) (District No. 2) (enclosed).
- D. Other legal matters.

VI. OTHER BUSINESS

- A. Discuss Status of Amendment to Loan Agreement and Pledge Agreement for change in indexed rate to SOFR.
- B. Other.

VII. ADJOURNMENT

There are no more regular meetings scheduled for 2022.